



Non-Lead Coach/Mentor Screening Process Canada and United States

Non-Lead Coach/Mentor Screening is **recommended** but not **required** by *FIRST*. However, Lead Coaches/Mentors may request screening for their Non-Lead Coaches/Mentors. Please take the following steps if you would like your Non-Lead Coaches/Mentors screened by *FIRST*.

- 1. Invite the Non-Lead volunteers to your team via your TIMS account and ask them to complete their TIMS profile when they accept the invitation.**
 - a. If Non-Lead team volunteers are not listed in our system, we will have no way to track their screening status. Status is good for 3 years.
- 2. Send email to:** yppscreening@usfirst.org Include first name/s, last name/s and email address/es

FIRST will send an email to those listed in your email from:

- o **myBackCheck for Canada**
- o **Verified Volunteers for United States**

The email will provide a link to the *FIRST* account with the screening agency.
FIRST will send you results once all screenings requested on your list are complete.

Please send questions to:
800-871-8326 Ext 452
yppscreening@usfirst.org

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